

## Request for Reconsideration of Library or Classroom Instructional Materials

Prince George's County Public Schools

*Fill in the text fields in Microsoft Word; if using a pen to complete this document, please print.*

### A. Complainant Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

### Complainant Represents

Oneself \_\_\_\_\_ Organization \_\_\_\_\_

Name of Organization: \_\_\_\_\_

### B. Material for Reconsideration

Title: \_\_\_\_\_  
Author/Corporation: \_\_\_\_\_  
Publisher/Producer: \_\_\_\_\_  
Specify Type of Material: \_\_\_\_\_

### C. Reconsideration Information

1. To what in the material do you object? (Please be specific, cite pages, etc.)  
\_\_\_\_\_
2. Did you read, watch or listen to the entire material?  
\_\_\_\_\_
3. Are you aware of the judgments of this material made by professional critics?  
\_\_\_\_\_
4. What do you believe to be the theme of this material?  
\_\_\_\_\_
5. What do you feel might be the result of a student being exposed to this material?  
\_\_\_\_\_
6. Do you feel the materials would be beneficial to any group attending the public schools?  
\_\_\_\_\_
7. If so, what age group?  
\_\_\_\_\_
8. Can you recommend material of equal quality that would convey as valuable a picture and perspective of the subject treated?  
\_\_\_\_\_
9. If so, specify:  
\_\_\_\_\_
10. What specific actions are you requesting with regard to the use of this material?  
\_\_\_\_\_

11. \_\_\_\_\_  
Signature of the Complainant Date

12. Receipt of Principal:

\_\_\_\_\_  
Signature of the Principal School Date

*Note to Complainant:* You are entitled to receive a signed copy of this complaint. You will receive, within thirty (30) days, a notification from the Review and Evaluation office the date, time, and place that a review will be conducted. Pursuant to the policy of the Board of Education, you may appear at that time and be heard. (Adapted from the National Council of Teachers of English, "The Student's Right to Read".)

Copies will be distributed to the following parties: Coordinating Supervisor and Supervisor of the Office of Library Media Services, Principal, and Complainant.